



PLAYEAST!
East County Recreation

BOARD MEETING MINUTES

Tuesday, June 2, 2020
6-7:30 PM
Zoom

<p>BOARD PRESENT: Darren Riordan, Chair Fairview City Councilor Mike Abbaté, Vice Chair Fairview Resident Patricia Smith, Wood Village City Councilor Scott Harden, Wood Village Resident Tom Miles, Wood Village Resident Chelsea Jones, Fairview Resident Dr. Danna Diaz Reynolds School District</p>	<p>BOARD ABSENT:</p> <p>Guest: Dr. Nicole MacTavish New Chief Academic Officer Dr. Christopher Ortiz Executive Director of Student Family Services Rachel Lopez Hopper Chief Operation Officer</p>
<p>STAFF PRESENT: Jairo Rios-Campos, Program Manager Nolan Young, Fairview City Administrator Greg Dirks, Wood Village City Manager</p>	<p>STAFF ABSENT:</p>

1. Call to order: Chair Riordan called the meeting to order at 6:05pm.

Minutes for May 2020: May minutes presented. Jones noted an error on the notes mentioning a typo should have read “unconcerned” and not “in concerned”
Riordan motion to adopt May Minutes Abbate first with Jones’s correction Diaz second, minutes passes.

2. RSD COVID-19 Plan:

Diaz introduces Dr. Nicole MacTavish who is Chief Academic Officer, Dr. Christopher Ortiz Executive Director of Student Family Services and Rachel Lopez Hopper Chief Operation Officer.

Diaz shared March 16th-27th was pre-phase I for the district where they had to design supplemental learning for all RSD students, they also coordinated four meal distribution sites. Then entered phase I March 30th- April 20th, where they began distant learning. RSD provided devices for all the students in need to partake in distant learning. Diaz also shared phase 2 guidance from ODE pertaining to students in their respective grade regarding completion, grading and for senior’s graduation. Diaz mentioned the district plans to ensure student has the necessary devices and internet access to continue distant learning; they have received guidance on how to proceed with summer programming and limited in-person learning. They have also been working on addressing other needs that student and their families have. They are



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currently in phase 3 and are planning senior activities and have revised the staff calendar, then end of the school year is tomorrow June 3rd. They have created a taskforce to help with reopening for the fall. Phase 4 with start June 15th, where they will receive guidance on how the 2020-21 school year will look like.

MacTavish stated that the platform the district using for distant learning is called Schoology. This platform helps the district track attendance, student engagement as well as student progress tracking how many assignment students were completing and turning in by using a student log-in platform. This gave the district data to show how many students were using the platform as well as where they were academically. She mentioned that 78% of the students at the elementary level were engaged with distance learning, 91% of middle school students were engaged and 96% of high school students were engaged. They have also formed a tool to help track other types of engagement and community outreach to students and families called social emotional learning outreach. Between the time periods of May 2nd- May 22nd 20% of elementary school, 26% of the middle school and 10% of the high school students were receiving social emotional services weekly. As they continue to work and identify groups of students that were not receiving support, they will develop a strategy to fill the void, as they hope and plan to reopen in the fall in a hybrid model allowing students to engage in learning on campus and from home. This tool will also help focus on those students that need more support.

MacTavish also shared their modified grading system that ODE provided, and stated that students will receive pass or incomplete grade and not any letter grades. They have also created tools for parents to register upcoming students in the kindergarten grade with online or packet registrations. They will also partner with their SUN Community partners to create "Summer at Home Care Packets" K-5th grade, with books and games to promote engagement with families.

Harden asked if high school students who were not receiving a "passing" grade would be allowed to participate in the 2020-21 graduating class. MacTavish stated that they would and highlighted that both the Reynolds High School and the Reynolds Learning Academy have been working hard to engage with seniors and provide support and resources for them to graduate. She mentioned that the graduation rate would be an increase over previous years.

Rios-Campos asked how we could connect identified students that are struggling to resources or teachers to ensure their success. MacTavish responded there are many ways. They could email the district or administration from the students' school directly. She shared the district webpage has a "Let's Talk" feature as well, this allows participant to enter information and it will be directed to the corresponding department and personal to follow up.

Ortiz shared that 75% of students were contacted by their principle or teachers to identify needs such as social emotional support, devices, food boxes and other resources. The district also has three social workers that have been working with the most impacted families. The district also has the remind app which allows parents to directly message teachers, principals, social workers, and counselors for any assistance.



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Hopper Lopez shared about distich operations and that this pandemic has impacted their staff as many of them are identified in the vulnerable demographics. The department most impacted is transportation and nutrition as most of these staff members are in retirement stages or in their second careers. It creates a different set of struggles in operating departments but an opportunity to cross train other staff and support other functions to serve students and their families. Many departments are working with limited staff capacity, but the district is working on replacing some of the vacant positions.

Hopper Lopez also shared that their grounds keeping staff and maintenance crews were helping schools prepare sites for promotion celebrations. They are also helping with packet distribution as well as other onsite functions and preparing for the fall return during the summer. Custodial staff is at 75% of on-site employees and, their biggest challenges are supply needs. as they prepare schools for closures as well as fall reopening with social distancing in place.

Hopper Lopez shared about the nutrition program and meals they are providing. They are providing breakfast and lunch, the first week they started with four sites and the following week increased to ten sites. Since the closure, the nutrition Department has provided 222,430 meals to students and families in the Reynolds School District across the ten sites. This number is lower than what would have been provided during normal circumstances, but this process has brought unique logistic challenges with the curbside pickup that ODE has provided. The nutrition Department is also helping in other areas engaging with families to prepare them for the upcoming school year regarding free and reduced meal applications. The Nutrition Department is currently at 40% staff capacity and is looking to fill summer positions in order to provide the summer nutrition program. The district is looking to run the nutrition program seamlessly through the summer as in previous years there would have been a week in between the last day of school and the beginning of the summer lunch program.

Hopper Lopez mentioned that the technology Department has distributed over 2,800 devices to students in the elementary level that needed one to continue distant learning. The remaining devices ordered earlier this year are arriving and those will be distributed to families with multiple elementary level students to help support summer learning and activities. The district has also identified over 600 families who needs support with internet and has provided Wi-Fi hotspots to them for a time period.

Hopper Lopez also shared the transportation Department has provided aid to other departments such as device distribution, sanitation, and have helped social workers with the distribution of resources. They are also working on summer and fall planning to ensure social distancing for students writing school buses.

Jones shared transportation staff at nutrition sites have been instrumental on building relationships with community members and appreciates their efforts.

Reynolds school district staff left the meeting 6:30 pm



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3. Summer Camp Protocols:

Rios Campos shared his collaboration with SkyHawks in creating COVID-19 protocols for in-person summer camps as well as virtual summer camps. The protocol describes detailed steps for in-person camps PlayEast will follow in reopening to ensure the health and safety of contracted staff, vendor, volunteers and participants.

Abbate asked if protocols would change depending on which phase Multnomah County is in.

Rios-Campos stated with further discussion with other agencies already in phase one and applying for phase two the guidelines for recreation programs would stay the same. Unlike social gatherings where group numbers would increase recreation programs would be set at 10 participants per cohort regardless of the phase the county is in. Rios-Campos also stated what other agencies in nearby cities are planning to offer in the summer. Portland Parks and Recs will not be offering any classes or camps and will only be offering their lunch and play program. The City of Troutdale will be moving forward and offering programming this summer. Rios-Campos noted they offer a limited variety of youth programs so guidelines have a slight variation for adults.

Harden asks if our provider has the capacity to provide essential equipment to ensure safety such as thermometers, hand sanitizer, and sanitizing stations. Rios-Campos stated that the provider would be sure to equip their coaches/instructors with thermometers, hand sanitizer, as well as disinfectant for equipment. He also noted each coach/instructor would have its own equipment per cohort. Restrooms are a concern, and we need to identify a space where restrooms are available. If not available, we will need to look into providing porta potties understanding that there will be financial implications, as well as coordinating scheduled cleanings as recommended by the Governors guidelines.

Abbate to ask the level of interest from previous participants and has there been an ask for programming by parents. Rios-Campos mentioned that even though no parents have reached out and asked for programming, there is the importance of kids interacting with others. Also noted on developing a survey and collecting data on where parents feel most comfortable. Diaz acknowledged schools will be going through similar process in the fall in coordinating in person learning and is grateful for the detail in the protocol. She also mentioned that many kids are aware of the importance of social distancing, wearing masks and washing their hands. It is important for students to have the opportunity to engage with their friends. Rios-Campos also insured that camps they are looking to run are more skilled base camps then "contact sports" to help ensure social distancing and reducing the contact between participants.

Rios Campos also shared there will be a strict drop off policy for participants to ensure less exposure to staff and other campers, as well as a set of questions to parents dropping off participants will be asked to answer as part of the contact tracing in the new protocol. Jones encouraged that this should be included in the survey; this can also help with the data collection as many parents like to stay and watch their kids participate in sports. Rios-Campos also mentioned other potential options where parents might be able to watch their kid participate in



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sports programming but that may add other logistical challenges that would need to be addressed.

Rios-Campos also shared that parents might not feel comfortable doing in person camps, and PlayEast would still offer virtual camps as an option.

Riordan asked for a motion to be made regarding PlayEast offering in-person camps in the summer. Smith motioned to offer in-person camps; Jones seconded. Harden just wanted clarity on camp settings and that it would include both Skyhawks staff as well as PlayEast staff to ensure capacity and implementing new protocols. Riordan clarified agreeing with his statement. Votes in favor all board members motion passes.

4. Summer Guide

Rios-Campos shared the layout of the summer guide Indicating text on guide where it states programing for a class is subject to change, also really highlighting Page 3 where we thank and highlight our Premier sponsor as well the rest of our sponsors who have contributed during COVID-19. Mentions top of page 4 highlights new standards for in person camps during the summer of 2020. Also shows current in-person camps provided by SkyHawks as well as an in-person art camp and a virtual art camp. Continued showing pages six through eight where he has included COVID-19 material as well as Census information. Rios-Campos noted that the guide would go to print this week and delivered by mail next week.

5. Adjournment:

Chair Riordan adjourned the meeting at 7:02

DocuSigned by:

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Darren Riordan, Chair

2/26/2021
Date

DocuSigned by:

9A3627B42C5A481...
Jairo Rios-Campos, Program Manager

3/23/2021
Date