

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
April 4, 2022

PRESENT:

Bob Dolphin, Hollie Holcombe, Steven Mondero, Jessica Nielsen, John Sumpter, Lynnna Woods, Steve Marker (Council Liaison)

ABSENT:

Deborah Aronson

STAFF:

Allan Berry, Public Works Director
Holly Anne Smith, Associate Planner

OTHER ATTENDEES:

Mayor Brian Cooper

1. CALL TO ORDER/ROLL CALL

Dolphin called the meeting to order at 6:31 P.M. and the roll was called.

2. APPROVAL OF MARCH 7th, 2022 MINUTES

Motion: Woods moved to approve the minutes and **Mondero** seconded. The motion passed unanimously.

3. DISCUSSION OF ITEMS NOT ON THE AGENDA (PUBLIC TO BE HEARD)

None.

4. DISCUSSION ITEM: PELFREY PARK MEMORIAL SUBCOMMITTEE

Motion: Dolphin moved to form a Pelfrey Park Memorial Subcommittee with himself, John Sumpter, Hollie Holcombe, and Lynnna Woods. **Holcombe** seconded and the motion carried unanimously. *[Staff note: Bob Dolphin removed himself from the subcommittee after learning of the size requirement of three or fewer members.]*

5. CHARETTE EXERCISE: LOCAL SHARE BOND PROJECT FOR SALISH PONDS

Smith and **Berry** introduced the Charrette exercise to PRAC members. General ideas for improvement from PRAC members included:

- Installation of a pedestrian bridge over Fairview Creek on the south of the park to create better connections to existing pathways;
- Installation of a wildlife viewing platform in the center of the park on the north end of East Pond;
- Removal of invasive plant species along Fairview Creek;
- Installation of more fishing platforms at East Pond;
- Addition of more educational signage around the park;
- Installation of a gazebo at the west end of the park and a gazebo at the southeast end of the park;

- Creation of an outdoor classroom and connecting ADA-compliant boardwalk at the northwest section of the park;
- Installation of a restroom near the Salish Ponds Elementary School access; and
- Improving overall access to the park, especially for aging populations.

6. **STAFF & COMMITTEE MEMBER UPDATES & REPORTS**

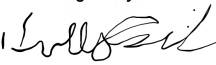
Marker requested information about the location of tree removal in one of the parks and **Berry** indicated it was in Indian John Park. **Marker** questioned whether ODF&G had been contacted about fish stocking. PRAC members expressed ideas for the Fishing Day Event: **Woods** suggested the event needed to be publicized; **Sumpter** suggested starting at 9 AM or 10 AM; and **Marker** wondered if the event should be held on a Saturday. **Dolphin** noted that the swingset at Pelfrey needed to be shortened due to proximity to the curb. **Woods** complimented the play structures.

7. **ADJOURNMENT: 7:33 P.M.**

DocuSigned by:

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Lynnna Woods
Vice-Chair

6/17/2022
Date

DocuSigned by:

5AE28D07B13F491...
Holly Smith
Associate Planner

6/17/2022
Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929